



3945 Matchett Rd.

519-252-7281

www.jmccentre.ca

Open: Monday - Friday
8:00 a.m. — 5:00 p.m.
(or by appointment)



Orientation to School Based Services

Dear Parents/Guardians:

Welcome to the John McGivney Children's Centre. This Orientation Package will provide you with information about our School-Based Rehabilitation Services (SBRs). School-Based Services provide Occupational Therapy, Physiotherapy and Speech-Language Pathology services in publicly funded school settings to support needs to enable a child to attend school, participate in school routines and receive instruction.

Our Centre exists to serve your child and your family. If we can assist you in any way, please let us know.

I trust that you will find our quality services and highly skilled staff to be of assistance to you in meeting the needs of your child and family.

Sincerely,

Jennifer Jovanovski, CEO

Eligibility for School Based Services

Referrals will be accepted from schools and pre-school age community service providers (Children First, Connections Early Years Family Centre, and JMCC), as well as out of area transfers for those children receiving School-Based Rehabilitation Services.

- The Principal will be informed of all school initiated referrals
- An Occupational Therapist's signature is required for all Occupational Therapy referrals
- A School-Based Rehabilitation Services Speech-Language Pathologist Referral Form is required for all Speech-Language Pathology referrals

Consent for Service

Before starting services, therapists must have your consent. Consent is required for each assessment and service and when treatment plans change.

Under Ontario law (called the Health Care Consent Act) a person is capable to decide about his/her own treatment if he/she is:

- able to understand the information needed to make the decision,
- able to understand the harms, benefits / outcomes of having or not having services

IMPORTANT NOTES

To make a change or cancel an appointment, call 519-252-7281.

To contact your child's therapist by email use the following format: firstname.lastname@jmccentre.ca

To speak with your child's therapist by phone, call 519-252-7281. You may press "0" at any time during regular hours and a receptionist will be available to assist you. If you know the extension of the therapist, you may enter it when prompted.

JMCC Is Fragrance / Scent-Free



As some families may be sensitive or allergic to scents, we ask that you do not wear any scents such as perfume or hairspray when coming to the Centre as this may cause or trigger health issues.

Therapy Services

Physiotherapy

May provide assessment, consultation and programming regarding:

- **Safety**
- **Mobility**
- **Participation**

Occupational Therapy

May provide assessment, consultation, and programming regarding:

- **Self care and basic life skills**
- **Fine motor skills**
- **Visual motor delays**
- **Environmental accessibility**
- **Assistive/adaptive equipment**
- **Posture and positioning**
- **Functional sensory processing**
- **Self-regulation**

Speech Therapy

May provide assessment, consultation, and programming regarding:

- **Severe articulation/motor speech**
- **Voice/resonance concerns**
- **Fluency**
- **Non-verbal/augmentative communication**
- **The remediation of language disorders and mild/moderate articulation concerns are the responsibility of school boards**



Who We Provide Services To

We provide therapy services to approximately 4000 children and youth each year who are under the age of 19, and young people between the ages of 19 & 21 who remain in secondary school and reside in Windsor and Essex County. Our services are funded through the Ministry of Child, Community and Social Services and are provided free of charge for residents of Ontario.

THE THERAPIST'S ROLE:

Our therapists are trained professionals committed to assisting school staff and parents in helping your child achieve his or her full potential.

We offer consultation services through various models based on your child's needs, the appropriateness of the service in the school setting and the availability of service. We will:

- Provide service in a manner that protects your child's safety
- Assess your child's needs
- Provide you the name and contact information of the therapist working with your child
- Communicate to you the results of any testing and recommendations for intervention
- Design and implement programs and strategies specific to your child's needs at home and/or at school
- Educate you, the school staff, and others who work with your child
- Recommend specialized equipment as needed
- Recommend plans for follow up at discharge



The Parent's / Caregiver's Role:

Your knowledge, experience, ideas and preferences are important to us. As part of your child's care team, you can:

- Speak with your child's teacher if you think your child needs assistance at school
- Participate in all decisions about your child's care and ask questions
- Give consent for the service plan
- Ensure that your child attends and notify your child's therapist or call JMCC if your child will not be available for therapy at school
- Follow through with school-based strategies and programs recommended by therapists at home
- Keep your child's therapist(s) and school informed of any issues or concerns that may affect therapy goals including changes in your child's health, address changes or significant changes within your family such as custody.
- Contact your child's therapists if you wish to discuss your child's services or treatment plan



The School's Role:

Your child's teacher, principal, and other members of the school are also key components of your child's treatment team and will work with you and your child to:

- Meet and share information with your child's therapist(s) to review the results of any assessment and proposed treatment plans
- Follow through with mutually agreed upon school-based strategies including programming, frequency, and duration
- Keep everyone involved with your child's team informed about issues or concerns that may affect the outcome of your child's treatment
- Provide appropriate space and access to service providers so that School-Based Services can be delivered in the school setting
- Ensure, to the best of their ability, that your child is available for scheduled visits as well as school staff for consultation

Your Child's Health Record

JMCC opens a file for every person who registers for services. Medical, therapy and other reports are stored in this file. You will receive copies of JMCC reports after your child's initial assessment, yearly updates if applicable and at the time of discharge. It is important to keep your own copies of these reports to share with other professionals. If you disagree with what has been written in a JMCC report, please first discuss your concern with the person who wrote the report. If you still have concerns contact that person's supervisor.

Privacy

Your child's healthcare information is private and protected by law. It will only be shared with your consent or when required by law.

The Personal Health Information Privacy Act, 2004 PHIPA is Ontario's law designed to protect the privacy and confidentiality of personal health information (PHI) by establishing rules for how it must be collected, used, and disclosed. PHI can be any information that can identify your child such as medical history, treatment information and diagnosis.

Third-Party Requests: If a third party (e.g., school) asks for records, permission is needed unless required by law.

Your Role as a Parent/Caregiver

You can request copies of your child's records and ask for corrections if needed. Stay informed by asking questions about how your child's information is protected.

**If you have concerns, contact the JMCC Privacy Officer at: PrivacyOfficer@jmccentre.ca
or call 519-252-7281 ext. 0 for assistance.**

JMCC Names & Numbers to Remember:

Name / Email:

Ext #:

Therapist		
Therapist		
Other		



Our Mission

We enrich and celebrate the lives of children and youth with disabilities to help abilities grow by providing child-focused, family-centred care.

Our Vision

As a provider of innovative services to children with disabilities, we are a centre of hope, support and inspiration, working together toward a future of empowerment, participation, and opportunity.

TELL US WHAT YOU THINK

We want to hear from you about our services. You may be asked at different times to provide your feedback on how we are doing and we encourage your participation.

You can fill out an online survey using this link: www.surveymonkey.ca/r/jmccfamilyfeedback or use the scan code to the right.

At any time that you have questions or concerns, please bring them first to the attention of the employee involved. If you are not satisfied with the result, ask to speak to the employee's immediate supervisor.

If you still have a concern, contact:

Director of Client Services | 519-252-7281 ext. 296 | marla.jackson@jmccentre.ca



Stay updated on JMCC events and recreation programs with JMCC e-newsletters! Contact our Communications Department at Ext. 540 to join our email list.

Our Values

Collaboration

We believe that children live in relationships with their families, their communities and society. We are committed to collaboration with the people and organizations who provide support to the children we serve.

Honesty

We believe that the best decisions and actions are taken with transparency and accountability. We are committed to honesty and openness in our work and in our interactions with others.

Innovation

We believe that our children and families deserve to have access to the best ideas and services. We are committed to seeking out new and better tools and techniques, and methods of engagement with our children, families and the community.

Leadership

We believe that as practitioners, and as an organization, we play an important role in leading for change. We are committed to using our expertise to help build a better world for the children and families we serve.

Diversity, Equity & Inclusion

We believe that our work is made better when we listen to, include, and meet those who need our services where they are and remove barriers to participation. We are committed to being an equitable and just organization.

