

Financial Statements of

JOHN MCGIVNEY CHILDREN'S CENTRE

And Independent Auditors' Report thereon

Year ended March 31, 2019



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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of John McGivney Children's Centre

We have audited the accompanying financial statements of John McGivney Children's Centre (the Centre), which comprise:

- the balance sheet as at March 31, 2019
- the statement of operations for the year then ended
- the statement of changes in fund balances for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements, present fairly, in all material respects, the balance sheet of John McGivney Children's Centre as at March 31, 2019, and its results of operations, its changes in fund balances and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Centre in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Centre's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Centre or to cease operations, or has no realistic alternative but to do so.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Centre's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Centre's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Centre to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

Windsor, Canada
May 28, 2019

JOHN MCGIVNEY CHILDREN'S CENTRE

Balance Sheet

March 31, 2019, with comparative information for 2018

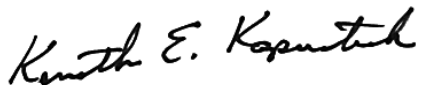
	2019	2018
Assets		
Current assets:		
Cash	\$ 1,698,202	\$ 1,513,206
Marketable securities	23,243	22,944
Accounts receivable	524,846	539,852
Inventory	34,222	33,770
Prepaid expenses	139,475	145,548
	<u>2,419,988</u>	<u>2,255,320</u>
Capital assets (note 2)	18,338,858	18,226,868
Less: accumulated amortization	6,775,133	6,238,481
	<u>11,563,725</u>	<u>11,988,387</u>
	<u>\$ 13,983,713</u>	<u>\$ 14,243,707</u>

Liabilities and Fund Balances

Current liabilities:		
Accounts payable and accrued liabilities (note 8)	\$ 974,536	\$ 839,736
Deferred contributions (note 3):		
Expenses of future periods	657,713	661,039
Capital assets	12,178,922	12,583,170
	<u>12,836,635</u>	<u>13,244,209</u>
Fund balances:		
Invested in capital assets (note 4)	(618,886)	(632,394)
Internally restricted (note 5)	470,316	470,316
Endowment	71,473	72,673
Unrestricted	249,639	249,167
	<u>172,542</u>	<u>159,762</u>
	<u>\$ 13,983,713</u>	<u>\$ 14,243,707</u>

See accompanying notes to financial statements.

On behalf of the Board:



JOHN MCGIVNEY CHILDREN'S CENTRE

Statement of Operations

Year ended March 31, 2019, with comparative information for 2018

	2019	2018
Revenue:		
Program revenue	\$ 8,668,007	\$ 8,646,264
Fundraising and donations	21,664	82,600
Expense recoveries	354,151	360,949
Investment income	961	209
Nevada ticket sales, net	5,112	(3,923)
Miscellaneous	12,411	11,755
Amortization of deferred contributions related to capital assets	544,087	533,672
	<u>9,606,393</u>	<u>9,631,526</u>
Expenses:		
Salaries and benefits:		
Salaries	6,494,065	6,465,533
Benefits	1,531,308	1,522,710
	<u>8,025,373</u>	<u>7,988,243</u>
Direct program expenses:		
Supplies and materials	76,796	98,580
Purchased services	28,504	34,573
Training and conference	31,675	28,926
Staff mileage	86,645	87,325
Program administration	73,324	62,955
	<u>296,944</u>	<u>312,359</u>
Other expenses:		
Board and volunteer development	14,359	9,668
Management and administration training, conference and travel	14,924	17,207
Staff training, recruitment and other	3,286	9,569
Professional fees and consulting	36,824	59,487
Office and administration (schedule 1)	45,411	55,833
Service charges, fees and interest	1,825	3,552
Network support and maintenance	108,056	102,354
Licence and membership	44,446	26,592
Fundraising and development	25,094	52,230
Insurance	39,994	39,670
Building occupancy (schedule 2)	394,366	378,230
Health and safety	4,359	2,442
Miscellaneous	500	250
One time funding - special needs strategy	-	51,410
Amortization	536,652	528,685
	<u>1,270,096</u>	<u>1,337,179</u>
Total expenses	9,592,413	9,637,781
Excess of revenue over expenses (expenses over revenue)	\$ 13,980	\$ (6,255)

See accompanying notes to financial statements.

JOHN MCGIVNEY CHILDREN'S CENTRE

Statement of Changes in Fund Balances

Year ended March 31, 2019, with comparative information for 2018

	Invested in capital assets	Internally restricted	Endowment	Unrestricted	2019 Total	2018 Total
Fund balance, beginning of year	\$ (632,394)	\$ 470,316	\$ 72,673	\$ 249,167	\$ 159,762	\$ 166,017
Excess of revenue over expenses (expenses over revenue) for the year (note 4b)	13,508	-	-	472	13,980	(6,255)
Endowment contributions (net)	-	-	(1,200)	-	(1,200)	-
Fund balance, end of year	\$ (618,886)	\$ 470,316	\$ 71,473	\$ 249,639	\$ 172,542	\$ 159,762

See accompanying notes to financial statements.

JOHN MCGIVNEY CHILDREN'S CENTRE

Statement of Cash Flows

Year ended March 31, 2019, with comparative information for 2018

	2019	2018
Cash provided by (used for):		
Operating activities:		
Excess of revenue over expenses (expenses over revenue) for the year	\$ 13,980	\$ (6,255)
Items not involving cash:		
Amortization	536,652	528,685
Amortization of deferred contributions related to capital assets	(544,087)	(533,672)
Increase (decrease) in non-cash operating working capital	155,128	(59,271)
Net decrease in deferred contributions related to expenses of future periods	(3,326)	62,544
	158,347	(7,969)
Financing activities:		
Endowment contributions (net)	(1,200)	-
Investing activities:		
Net increase in deferred contributions related to capital assets	139,839	488,161
Purchase of capital assets	(111,990)	(576,526)
	27,849	(88,365)
Increase (decrease) in cash	184,996	(96,334)
Cash, beginning of year	1,513,206	1,609,540
Cash, end of year	\$ 1,698,202	\$ 1,513,206

See accompanying notes to financial statements.

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements

Year ended March 31, 2019

John McGivney Children's Centre ("the Centre"), a family-centered organization, contributes to a community network of support for children and young adults through the provision of services which are responsive to their physical and developmental needs. Individuals and families can access a variety of assessment, treatment, consultative, educational and support services. The Centre is a registered charity under the Income Tax Act and accordingly is exempt from income taxes.

1. Significant accounting policies:

(a) Revenue recognition:

The Centre follows the deferral method of accounting for contributions, which consist of government grants and donations.

The Centre is funded in accordance with service agreements established by the respective funders. Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of the year are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in the subsequent period.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis, at a rate corresponding with the amortization rate for the related capital assets.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Endowment contributions are recognized as direct increases in endowment net assets.

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

1. Significant accounting policies (continued):

(b) Inventory:

Inventory is stated at the lower of cost and net realizable value.

(c) Cash and cash equivalents:

Cash and cash equivalents include cash on hand and short-term deposits which are highly liquid with original maturities of less than one year.

(d) Capital assets:

Capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Proceeds from the disposition of capital assets in excess of (or less than) net book value are recorded as a gain (or loss) on the sale of capital assets in the statement of operations.

Amortization is provided on a straight-line basis over the useful life of the asset, as follows:

Landscaping and fencing improvements	2 1/2%
Building	2 1/2%
Furniture and equipment	10%
Leaseholds	over lease term
Parking lot	10%
Computer equipment and management information system	33 1/3%
Playground equipment	10%

No amortization is taken on capital assets until they are put in use. No amortization is taken on capital assets in the year of disposal.

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

1. Significant accounting policies (continued):

(e) Use of estimates:

The preparation of the financial statements in conformity with accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Significant items subject to such estimates and assumptions include the carrying value of capital assets and the valuation allowance for accounts receivable. Actual results could differ from those estimates.

(f) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Centre has elected to carry its marketable securities at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financial costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Centre determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Centre expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(g) Contributed services:

A number of volunteers contribute their time each year. Because of the difficulty of determining fair value, contributed services are not recognized in the financial statements.

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

2. Capital assets:

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Land	\$ 1	\$ -	\$ 1	\$ 1
Landscaping and fencing improvements	136,450	70,854	65,596	68,507
Building	14,898,506	4,143,393	10,755,113	11,102,443
Furniture and equipment	942,379	822,099	120,280	155,454
Leaseholds	265,912	265,912	-	-
Parking lot	633,025	517,323	115,702	179,004
Computer equipment	919,238	837,915	81,323	6,014
Management information system	30,809	30,809	-	-
Playground equipment	512,538	86,828	425,710	476,964
	<u>\$ 18,338,858</u>	<u>\$ 6,775,133</u>	<u>\$ 11,563,725</u>	<u>\$ 11,988,387</u>

3. Deferred contributions:

Deferred contributions related to expenses of future periods represent unspent, externally restricted grants for programs.

	2019	2018
Balance, beginning of year	\$ 661,039	\$ 598,495
Less amount recognized as revenue in the year	(219,176)	(295,763)
Add amount received related to future period	215,850	358,307
	<u>\$ 657,713</u>	<u>\$ 661,039</u>

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

3. Deferred contributions (continued):

Deferred capital contributions related to capital assets represent the unamortized amount of grants and donations received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations.

	2019	2018
Balance, beginning of year	\$ 12,583,170	\$ 12,628,681
Additional contributions received	140,339	488,411
Less amounts amortized to revenue	(544,087)	(533,672)
Less amounts recognized as revenue in the year	(500)	(250)
	<u>\$ 12,178,922</u>	<u>\$ 12,583,170</u>

The balance of unamortized capital contributions related to capital assets consists of the following:

	2019	2018
Unamortized capital contributions	\$ 12,094,777	\$ 12,526,874
Unspent capital contributions	84,145	56,296
	<u>\$ 12,178,922</u>	<u>\$ 12,583,170</u>

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

4. Invested in capital assets:

(a) Invested in capital assets is calculated as follows:

	2019	2018
Capital assets, net	\$ 11,563,725	\$ 11,988,387
Amounts financed by		
Deferred contributions	(12,178,922)	(12,583,170)
Other net current assets (liabilities)	(3,689)	(37,611)
	<u>\$ (618,886)</u>	<u>\$ (632,394)</u>

(b) Change in net assets invested in capital assets is calculated as follows:

	2019	2018
Excess of expenses over revenues:		
Amortization of deferred contributions related to capital assets	\$ 544,087	\$ 533,672
Amortization of capital assets	(536,652)	(528,685)
Investment income	961	209
Nevada ticket sales, net	5,112	(3,923)
Miscellaneous expense	-	(8)
	<u>\$ 13,508</u>	<u>\$ 1,265</u>

5. Internally restricted fund balances and interfund transfers:

Internally restricted fund balances are restricted for the purchase of capital assets or program funding deficiencies.

6. Available credit facility:

The Centre has negotiated an operating line of credit in the amount of \$300,000 with its banker. At March 31, 2019 the balance of this line of credit is \$nil (2018 - \$nil).

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

7. Financial risks and concentration of credit risk:

(a) Currency risk:

The Organization is exposed to financial risks as a result of exchange rate fluctuations and the volatility of these rates. In the normal course of business, the Organization purchases inventories denominated in U.S. dollars. The Organization does not currently enter into forward contracts to mitigate this risk. There has been no change to the risk exposure from 2018.

(b) Liquidity risk:

Liquidity risk is the risk that the Organization will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Organization manages its liquidity risk by monitoring its operating requirements. The Organization prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no change to the risk exposures from 2018.

(c) Credit risk:

Credit risk refers to the risk that a counter party may default on its contractual obligations resulting in a financial loss. The Organization is exposed to credit risk with respect to the accounts receivable. The Organization assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts.

8. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$118,492 (2018 - \$115,734) which include amounts payable for Employer health tax and payroll related remittances.

9. Restrictions on net assets:

All of the net assets restricted for endowment purposes are subject to externally imposed restrictions stipulating that the principal be maintained intact. Investment income on the endowment balance of \$71,473 (2018 - \$72,673) is externally restricted for specific purposes. Investment income on the remaining assets is unrestricted.

JOHN MCGIVNEY CHILDREN'S CENTRE

Notes to Financial Statements (continued)

Year ended March 31, 2019

10. Comparative information:

During 2018, an externally restricted donation of \$109,000 was recorded as donation revenue instead of deferred contribution – expenses of future periods, in accordance with the Centre's accounting policies. As a result, the comparative fundraising and donation revenue has decreased by \$60,000, miscellaneous income has decreased by \$49,000, deferred contribution – expenses of future periods has increased by \$109,000 and the unrestricted fund balance has decreased by \$109,000.

JOHN MCGIVNEY CHILDREN'S CENTRE

Schedule of Expenses - Office and Administration

Schedule 1

Year ended March 31, 2019, with comparative information for 2018

	2019	2018
Office supplies, subscriptions and periodicals	\$ 4,152	\$ 3,481
Printing and photocopying	30,657	30,139
Postage and courier	3,944	3,666
Telephone	6,658	18,547
	<hr/>	<hr/>
	\$ 45,411	\$ 55,833

JOHN MCGIVNEY CHILDREN'S CENTRE

Schedule of Expenses - Building Occupancy

Schedule 2

Year ended March 31, 2019, with comparative information for 2018

	2019	2018
Storage	\$ 6,259	\$ 5,851
Housekeeping supplies	17,863	12,732
Building insurance	1,726	1,662
Repairs and maintenance	68,118	62,982
Purchased services	180,180	170,316
Hydro and water	103,877	107,552
Gas	16,343	17,135
	<u>\$ 394,366</u>	<u>\$ 378,230</u>